# Application Form Humanitarian Action Challenge

# Cover Sheet

|  |  |  |
| --- | --- | --- |
| Project Title (max 5 words): |  | |
| Focus Country/Countries: |  | |
| ETH4D PI Name: |  | |
| ETH4D PI Group (name of Professor): |  | |
| ETH4D PI Department: |  | |
| ETH4D PI Email: |  | |
| ETH4D PI Address: |  | |
| 4-digit ETH Verantwortungsbereich: |  | |
| Partner at ICRC (with Email) |  | |
| Optional and encouraged: Partner at EPFL or other humanitarian organisation (with Email) |  | |
| Additional Partner Name and Institution 1:  ☐ Academia ☐ NGO ☐ Private Sector  ☐ Government / Policy Organisation  Country:  ☐ Low-Income ☐ Lower Middle-Income  ☐ Upper Middle-Income ☐ Other |  | Email: |
| Additional Partner Name and Institution 2:  ☐ Academia ☐ NGO ☐ Private Sector  ☐ Government / Policy Organisation  Country:  ☐ Low-Income ☐ Lower Middle-Income  ☐ Upper Middle-Income ☐ Other |  | Email: |
| Duration of the project (6-24 months): |  | |
| Total funding requested from the ETH4D Humanitarian Action Grant (CHF)\*: |  | |
| Matching funds (CHF)\* from ETH4D professorship and partner(s). In total must be 25% of the requested funding. | Total:  Of which, contribution from ETH4D professorship:  Of which, contribution from partners: | |  |
| Ethical and regulatory approval needed?\*\* | ☐yes ☐no | |
| If yes, what is the status of the approval? Has it already been obtained and where? |  | |
| Signature of ETH4D PI |  | |

\* This information should match the budget provided in the separate excel template (Appendix 2) and should be at least 25% of the requested amount from the ETH4D Humanitarian Action Grant

\*\* All research on human subjects required ethical approval. More information can be found here: [https://ethz.ch/en/research/ethics-and-animal-welfare/research-ethics.html](https://ethz.ch/en/research/ethics-and-animal-welfare/research-ethics.html%20)

# Abstract

|  |
| --- |
| **Abstract:** Please include an executive summary of your proposed project (max. 300 words), in language appropriate for a non-technical reader and that can be made publicly available. |

# Research Narrative (max. 3-4 pages)

|  |
| --- |
| **Instructions**   * Narrative text should use 11-point Arial font and usual margins. * Include responses to ALL questions below. * The narrative should NOT EXCEED 3-4 SINGLE-SPACE PAGES (excluding attachments). |

1. **Project Title**

*Include a project title no longer than 5 words; this title will be used for all correspondence.*

1. **Background and Motivation**

*What is the broad humanitarian challenge you seek to address? Reference evidence from the literature describing the scale, complexity, and drivers of the challenge and describe why the challenge is relevant for the non-academic partner.*

1. **Research Plan**

*Describe your project design, including how it addresses the humanitarian challenge described above. Please reference the scientific literature and any preliminary, unpublished results that have informed your approach.*

* + *What specific gap(s) in knowledge will your work address? Why is your approach innovative?*
  + *What questions will the project answer? What specific outcomes will you focus on?*
  + *Does your research incorporate lessons from multiple disciplines (e.g. engineering, natural science, social science)?*
  + *Detail and justify your research strategy.*

1. **Impact**
   * *How will the non-academic partner use the research results?*
   * *What other applications do you foresee stemming from your research (e.g. what other organizations could benefit from it)?*
   * *The potential environmental impact of the technology/concept/project has been reflected on.*
   * *The project has a realistic long-term implementation plan.*
2. **Existing alternatives**
   * *What are the two most important alternatives/interventions to address the challenge?*
   * *How is your innovation similar? How is your innovation different? Why is your innovation more promising than existing alternatives?*
   * *Is your research/innovation more promising than existing or similar efforts?*
   * *Does the research/project build or improve on existing alternatives?*
3. **Team and Partners**

* *What are the unique strengths of your team?*
* *How will the work be divided among team members?*
* *What is the role and level of engagement of the humanitarian* partner(s)?
* *How are you promoting the participation and achievement of currently under-represented groups in science/your respective country of implementation?*

# Attachments (in this order):

* Bibliography
* Work packages and Milestones shown in a Gantt-Chart, outlining the timeline of your project, including key activities, major deliverables and measurable goals.
* Budget, which must include matching funds (using [this template](https://ethz.ch/content/dam/ethz/special-interest/dual/eth4d-dam/documents/EHA_HAC4_budget_template_2023_24.xlsx)).
* Letter of support from the ICRC, showcasing long-term commitment to the project and signed by both the ICRC project manager and the ICRC project sponsor (typically head of unit). The letter should clearly articulate the question to be addressed in the project, its relevance to the organization, and the contributions (staff time and/or financial, if applicable) the partner is willing to make to the project.
* CV of all involved partners (max. 2 pages per partner).