Guideline for public presentations associated to the doctoral defence at the LAC

This guideline is in addition to the “Schritte zu Ihrem Doktoratstitel am D-CHAB” / “Steps Towards your PhD in the D-CHAB”

A public presentation taking place additionally to the doctoral exam will be organised as follows:

- The public presentation is mandatory for all doctoral students (1 CP) and may be listed on the Kursbestätigung für Doktorierende (Overview of Credit points).
- The presentation shall reflect the work carried out during the doctorate and shall address a knowledgeable audience. The presentation has no influence on the result of the doctoral exam.
- The presence of the doctoral advisor (examiner) is mandatory; the advisor introduces the speaker and manages the discussion/questions.
- The examination committee is defined before the presentation (co-examiner/s) and is invited.
- The presentation takes place in the period between 3 to 9 months before the examination date.
- The presentation lasts 30 min.: talk: 20 min., questions: 10 min.
- Each doctoral student is responsible for a timely initiation of the process; in consultation with the examiner / co-examiner/s, the presentation is defined for one of the fixed/upcoming presentation dates which are Tuesdays at 17.15h (except when official LAC lectures are scheduled). Up to 3 presentations may be scheduled on one date. Request of dates can be addressed to the institute’s secretary.
- An invitation with names/titles/times will be sent to the whole Department and published in the Veranstaltungskalender at least 4 weeks prior to the presentation by the institutes secretary.
- EMPA / PSI doctoral students associated to LAC have to fulfil the same requirements, except if they present already at their own institution.
- This regulation is valid for doctoral students who started after January 1st, 2014.

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