Information sheet
Application for special examination arrangements

What do you have to do?

General information
The goal of disability balancing is to ensure equality of opportunity for students with disabilities or chronic illness. Adjustments to examinations do not represent any simplification of discipline or subject matter, but balance out the disadvantages of disabled students in relation to other students.

1. Collect information
Inform yourself in good time of the dates, type and design of your examinations. Establish early contact with the Disability Advisory Service. They will clarify your requirements and coordinate between the units involved and inform you on the progress of your application. Before making contact it is advisable to formulate your needs and how they may be balanced out.

2. What documents should be submitted?
   a) Application form
   Enter your personal details and your medical diagnosis. Use the form supplied to state the changes necessary to adapt the form of assessments to your individual requirements.
   b) Medical report
   Your application for special examination arrangements must be accompanied by a medical report which fulfills certain requirements (see checklist medical report). Please include any reports and decisions from educational institutions previously attended. Academic records and documents must be submitted in English or German. ETH is not responsible for translations.

3. To whom should the application be submitted, and who makes the decision?
The application should be submitted to the Disability Advisory Service. The Prorector for study programmes will make the decision.

4. What is the deadline for submitting a request?
The application (the form plus your medical report) must be submitted by the final date of registration for the examination at the latest, i.e. by the end of the fourth teaching week of the semester in which the exam takes place. For these deadlines see the academic calendar:
For the implementation provisions please see the page Directives Collection of the Rectorate
Requests for disability balancing must always be submitted before an examination.

All data is treated confidentially and is subject to data protection and obligation to confidentiality law.

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