

Eidgenössische Technische Hochschule Zürich Swiss Federal Institute of Technology Zurich Academic Services International Student Office

ETH Zurich International Student Office HG F 22.3 Raemistrasse 101 8092 Zurich, Switzerland internationalstudents@ethz.ch

Support of Activities of International Student Associations at ETH Zurich

Criteria

ETH Zurich supports student activities if they meet the following criteria:

- The activity/event is related to the purpose of the student association.
- The focus of the activity/event is on teaching, studying, research, or social/cultural aspect of student life at ETH Zurich.
- The content is not commercially, politically, or religiously motivated.

The support may be material or financial (e.g. provision of a room and technical equipment, consulting, sponsoring etc.).

Guidelines for the application for financial support

- 1. Describe the activity for which you wish to obtain financial support. Please note that regular activities that are part of the "life" of the student association respectively fulfill the purpose of the association cannot be supported.
- 2. Write a letter asking for support, mentioning the exact amount of money you are asking for and indicating the number of ETH and non-ETH students involved in the activity.
- 3. Include a detailed budget mentioning all financial support from other partners (requested and/or confirmed), planned expenses and income. Also indicate donations such as food, giveaways, and free rent. If your organization is linked to a department of ETH Zurich, state whether you receive support from your department and the amount of financial support. If support from your department is refused, you should detail their reason for rejection.
- 4. Send the documents to the International Student Office by e-mail.
- 5. The International Student Office will forward it to the Rector, who will make the final decision about the financial support.
- 6. You will be informed about the decision of the Rector as soon as possible.
- 7. Submit a short report (1 page) with pictures to the <u>International Student Office</u> about the activity that has been supported no later than 3 weeks after the event.