



Provisioning Guide for Lync-Skype Connectivity (Extract)

Microsoft Lync Server 2013

Published: May 2013

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Using Lync-Skype Connectivity as an End User

Lync - Skype Connectivity allows Skype users and Lync users to add each other as contacts, exchange instant messages and make audio calls. When a Skype user adds a Lync user, a Skype user will create a contact in Skype containing the session initiation protocol (SIP) uniform resource identifier (URI) of the Lync user. Conversely, when a Lync user adds a Skype contact, the Lync user will create a contact in Lync that will contain the Microsoft Account (MSA) of the Skype user, and not the Skype user name.

What is an MSA? Skype users must sign in to Skype with a Microsoft account (previously called Windows Live ID) in order to communicate with Lync contacts. A Microsoft account is the combination of an email address and a password that you can also use to sign in to services like SkyDrive, Windows Phone, Xbox LIVE, and Outlook.com (and previously Hotmail or Messenger). If you use an email address and password to sign in to these or other services, you already have a Microsoft account. For information on creating a Microsoft Account, see [Create a Microsoft Account](#). You can merge your existing Skype account with your Microsoft account for single sign-on across a variety of applications and services.

Important

In order for Lync and Skype users to fully communicate with each other, the following requirements must be met:

Skype user must be logged into their Skype client with a Microsoft Account (MSA).

Lync users must be enabled for public IM connectivity by their Lync administrator.

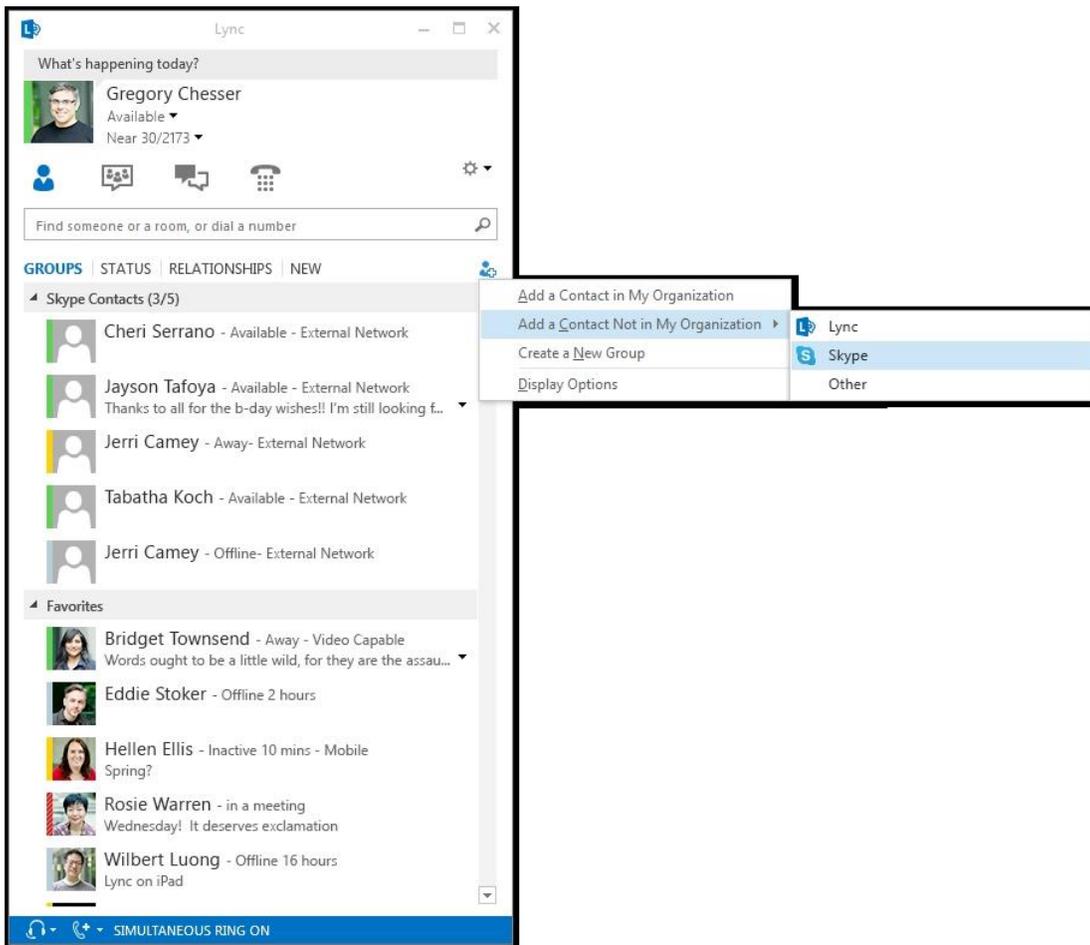
When a Skype user adds a Lync contact, verify that below the contact's name the word **Lync** appears. This indicates that a Lync URI was found.

When a Skype user adds a Lync contact and zero search results are returned for that Lync domain, the PIC provisioning process may not have completed or the Lync domain has not yet been set up.

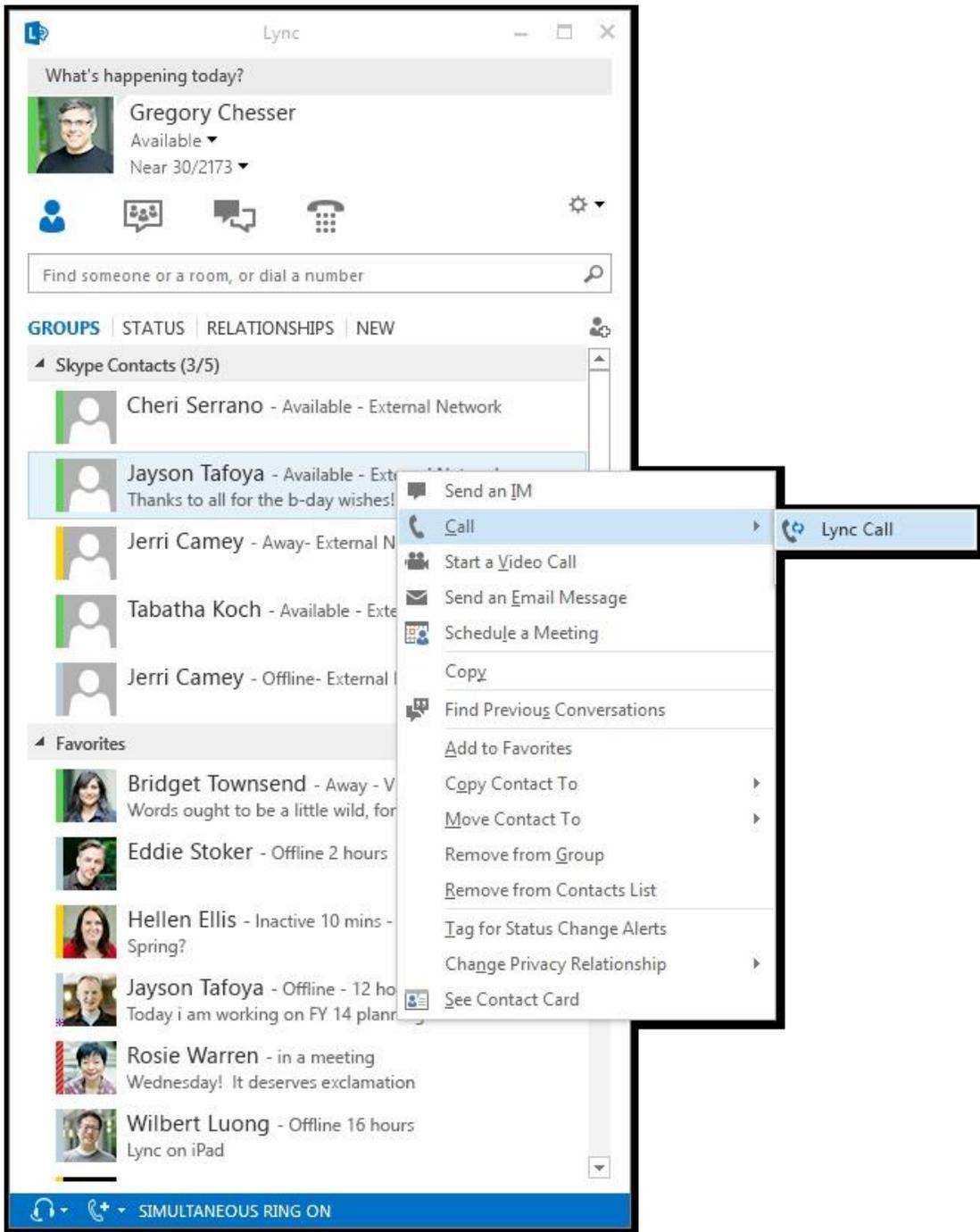
Lastly, depending on the privacy settings of the Lync and Skype users, IM and presence may not work until contacts are accepted by each user.

To add a Skype contact to Lync 2013

1. From Lync, click **Add a Contact, Add a Contact Not in My Organization**.
2. From the list of available contact providers, select **Skype**, as shown below.



3. In the **IM Address** field, enter the Microsoft Account (MSA) of the Skype user.
4. In the **Add to contact group** dropdown box, select a contact group to add the user too.
5. In the **Set privacy relationship** dropdown box, select the appropriate contact setting and then click **OK**.
6. The user will now appear as a contact in Lync. Select the user, right-click the user name, and click **See Contact Card** to view the user properties. As shown below, you can also click **Call** then **Lync Call** to establish an audio call with the newly added Skype user.



For additional information on support for contacts, see [Add a contact in Lync](#) and [Adding an external contact in Lync](#)

When a Skype user's Microsoft account uses a custom domain name, such as **bob@contoso.com**, a Lync user can add that Microsoft account to Lync in two ways:

1. Use the **Add a Contact** icon.
2. Use the **Find someone or a room, or a dial a number** field.

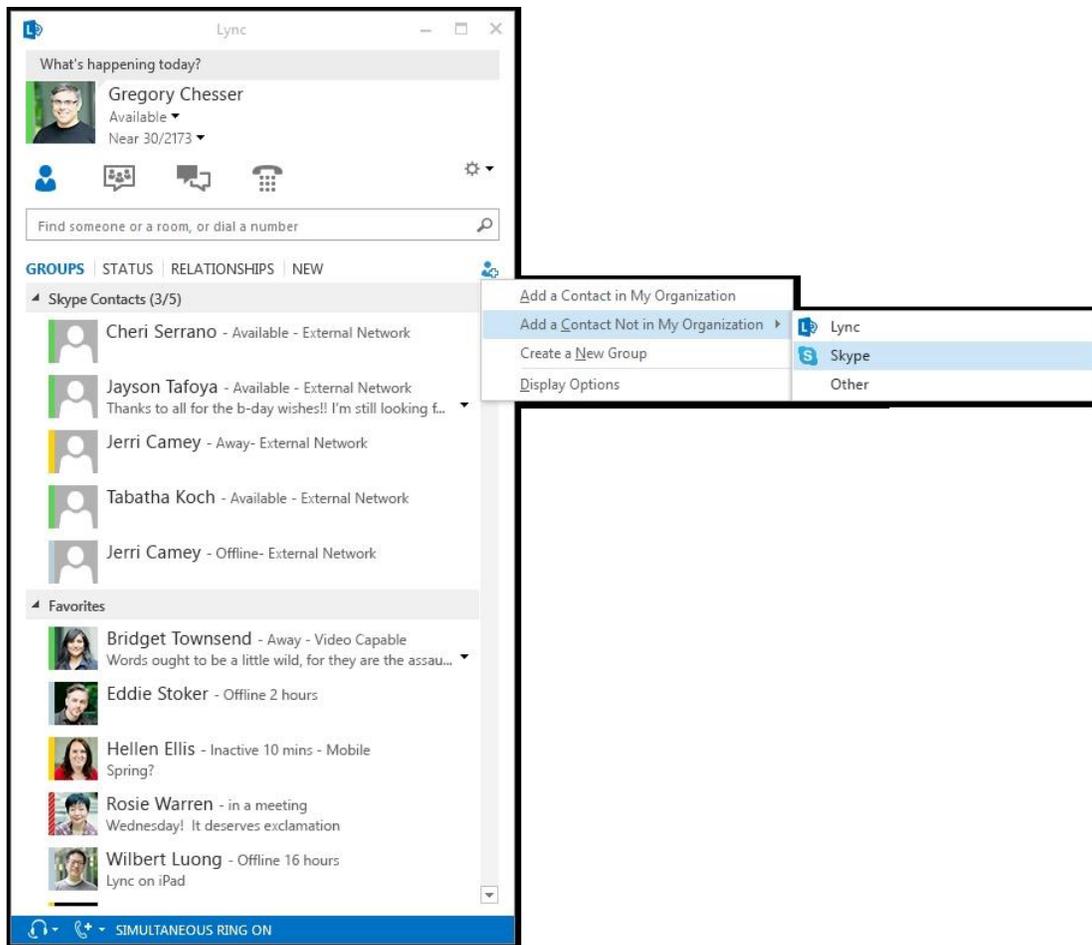
In each instance, the Lync user must enter the Skype user's email in the following format: **user(domain name)@msn.com**.

Important:

This step is not required for Microsoft accounts that use the following domain names: **@live.com**, **@hotmail.com** or **@outlook.com**. For more information on supported custom domain names, see [Supported public IM domains](#).

To add a Skype contact to Lync when using a custom domain name

1. From Lync, click **Add a Contact**, **Add a Contact Not in My Organization**.
2. From the list of available contact providers, select **Skype**, as shown below.



3. In the **IM Address** field, enter the Microsoft Account (MSA) of the Skype user in the format **user(domain name)@msn.com**. So for user bob@contoso.com, the entry would be **bob(contoso.com)@msn.com**, as shown below.

IM Address:

 
Example: someone@domain.com

Add to contact group:

Set privacy relationship:

 
Share only my name, title, email address, company, and picture

4. In the **Add to contact group** dropdown box, select a contact group to add the user too.
5. In the **Set privacy relationship** dropdown box, select the appropriate contact setting and then click **OK**.
6. A Lync user can also use the **Find someone or a room, or dial a number** field in Lync, and add an address that resembles the following **user(domain name)@msn.com**. So for the bob@contoso.com Microsoft account, the entry would be **bob(contoso.com)@msn.com**, as shown below.

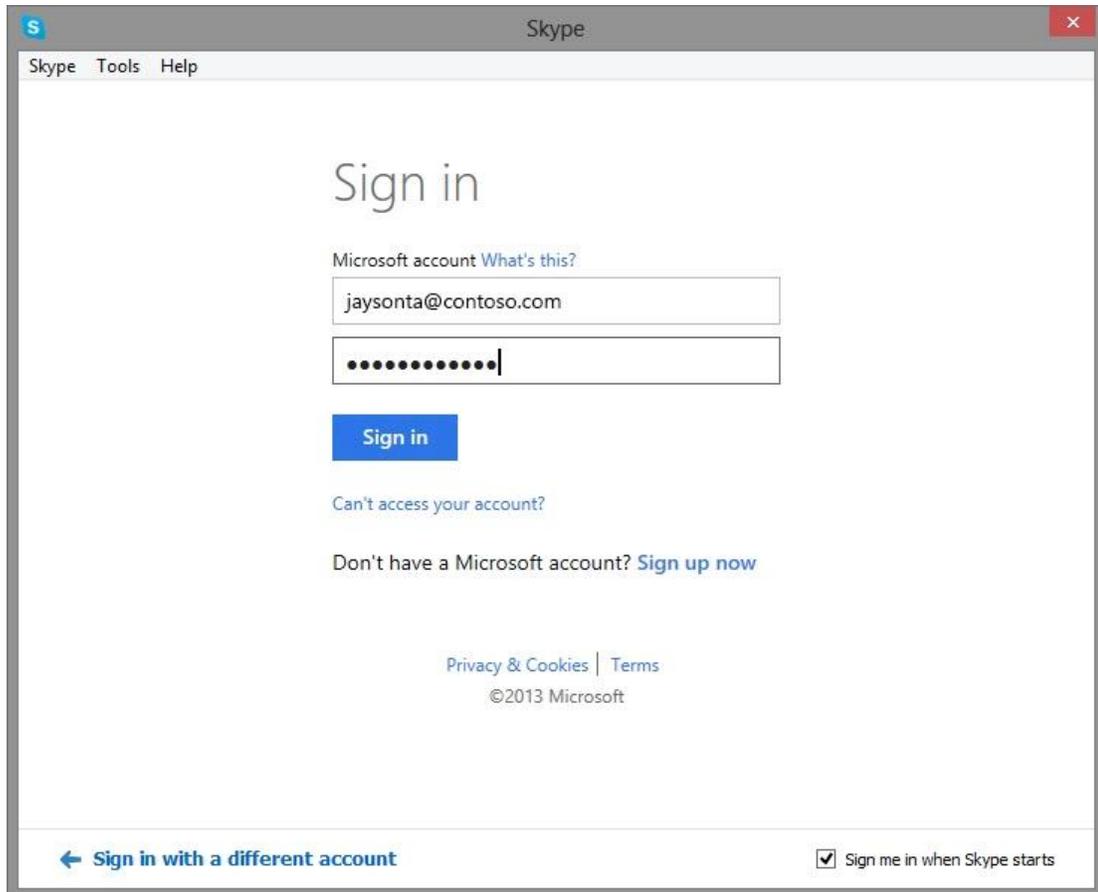
NAME | SKILL | CHAT ROOMS
Searching...

7. Follow the remaining steps described previously to add the contact to a contact group and the set the privacy relationship.

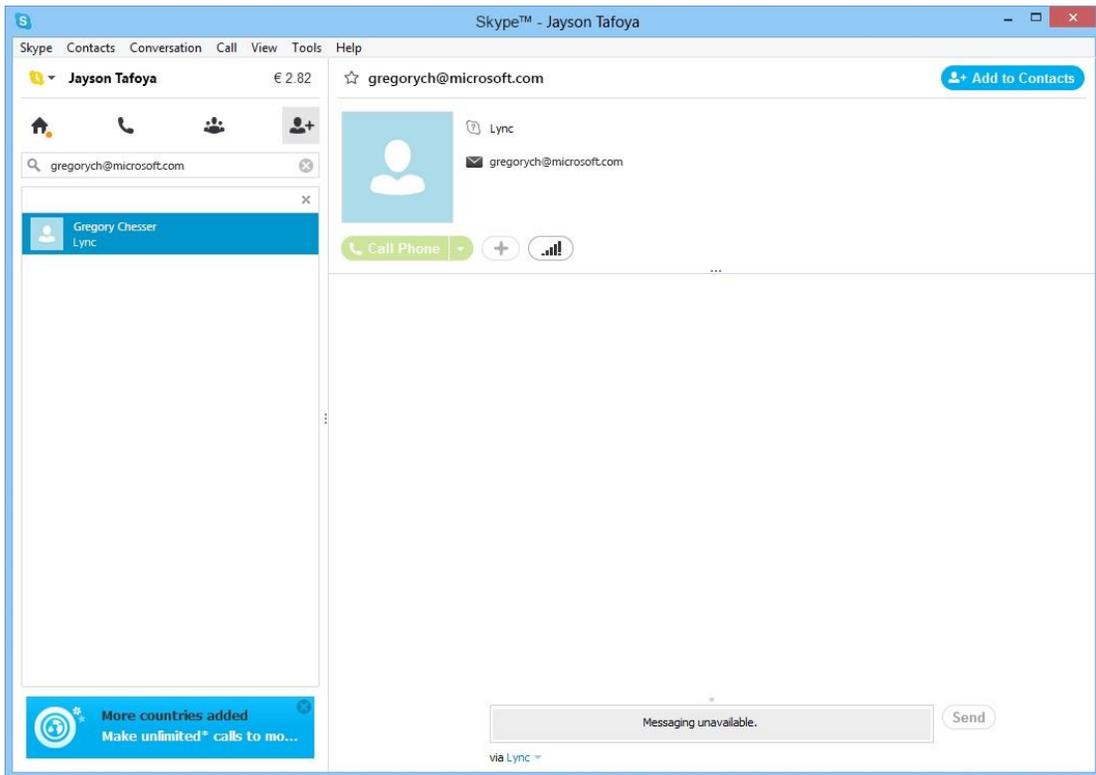
▶ **To add a Lync contact to Skype**

1. Sign in to Skype. The Skype user must be logged into their Skype client with a Microsoft

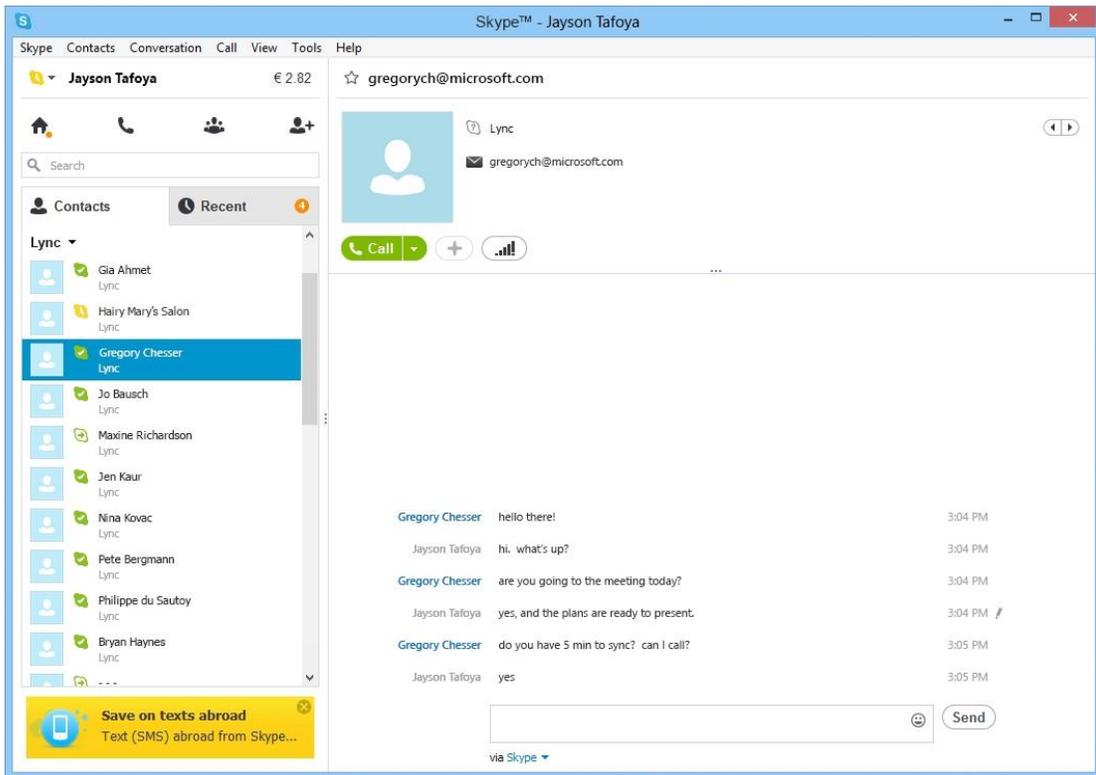
Account (MSA).



2. Select the Add Contacts icon.
3. Enter the SIP URI of the Lync user, for example, bob@contoso.com.
4. When Skype finds the match in the search results, notice the word **Lync** below the Lync user's name. This indicates Skype successfully located the Lync client's SIP URI. Click the name.

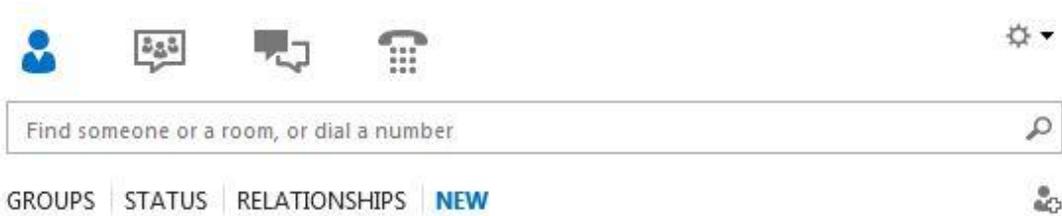


5. In the top right corner of the window, click Add to Contacts.
6. The new contact is now added to your contact list, but you'll only see a question mark instead of their status icon until they accept your request. When your new contact accepts your request, you can see when they are online, initiate IM conversations, and make audio calls.



Important:

The Lync Server administrator must configure the Lync user's policy settings to allow incoming requests. If not, the Lync user will not receive contact requests from the Skype user. Depending on the configuration of the Lync user's policy settings, the request to add the Skype user will appear on the Lync client's **New** tab. To begin communicating with the Skype user, the Lync user must add the Skype user to either the Favorites list or a contact list. The image below shows the location of the **New** tab in the Lync client.



People who've added you as a contact will show up here. Add them to your Contacts list to make sure they can contact you and see when you're around.

A Lync user must configure Lync alerts to ensure that requests sent from a Skype user appear and are discoverable by the Lync user. To configure Lync alerts, complete the procedure that follows.

► **To configure Lync Alerts**

1. From the Lync client, click the **Options** icon.
2. Select **Alerts**.
3. Under **General alerts**, check **Tell me when someone adds me to his or her contact list**.
4. Under **Contacts not using Lync**, select **Allow invites but block all other communications**.
5. Click **OK** to close the Options window.

